

CITY OF VAN BUREN, ARKANSAS  
REGULAR CITY COUNCIL MEETING  
MONDAY, JUNE 25, 2018  
MUNICIPAL COMPLEX – 5:30 PM

**AGENDA**

1. Invocation and Pledge of Allegiance – Retired Chief Gary Sipes, Arkansas Chief of Police Association.
2. Minutes from the May 21, 2018 Regular City Council Meeting.
3. Resolution – Renew the Annual Software Subscription and Support for the Police Department.
4. Resolution – Purchase a Certain Vehicle for the Parks Department.
5. Resolution – Approving the Final Payment for the Mike Meyer Park Drainage Improvement Project.
6. Resolution – Authorizing the Purchase of Certain Real Property for Parks and Trails.
7. Ordinance – Allocating Insurance Funds for Municipal Utilities Roof Repairs.
8. Financial Statement.
9. Boards and Commissions:
  - Municipal Utilities Commission – Appointing Mr. Chad Adams.
10. Reports:
  - Police – Fire – Building Department – Public Works/Planning – Ambulance.
11. Miscellaneous and General Discussion.
  - Street Closing – Old Town Merchant's Association - July 13-14, 2018.
12. Adjournment.

**CITY OF VAN BUREN, ARKANSAS**

**RESOLUTION NO. \_\_\_ - \_\_\_ - 2018**

BE IT ENACTED BY THE CITY COUNCIL, FOR THE CITY OF VAN BUREN, ARKANSAS, A RESOLUTION TO BE ENTITLED:

**A RESOLUTION AUTHORIZING THE MAYOR TO RENEW THE ANNUAL SOFTWARE SUBSCRIPTION AND SUPPORT FOR THE POLICE DEPARTMENT.**

WHEREAS, the Police Department has been using Information Technologies, LLC. Records Management software to draft and store police reports since 1998; and

WHEREAS, in 2007 the Van Buren City Council approved upgrading the software from the Standard Edition to the Enterprise Edition; and

WHEREAS, the software subscription and software support payment is due for the annual renewal.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF VAN BUREN, ARKANSAS, THAT:**

SECTION 1: The Mayor is authorized to renew the software subscription and software support for the Enterprise Edition of Records Management at a price of \$31,329.00.

**IN WITNESS WHEREOF**, the City of Van Buren, Arkansas, by its City Council, did pass, approve, and adopt, by a vote of \_\_\_ for and \_\_\_ against, the foregoing Resolution at its meeting held on the 25<sup>th</sup> day of June 2018.

\_\_\_\_\_  
Robert D. Freeman  
Mayor

**ATTESTED:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Phyllis Thomas  
City Clerk/Treasurer

\_\_\_\_\_  
Candice A. Settle  
City Attorney

**CITY OF VAN BUREN, ARKANSAS**

**RESOLUTION NO. \_\_\_ - \_\_\_ -2018**

BE IT ENACTED BY THE CITY COUNCIL, FOR THE CITY OF VAN BUREN, ARKANSAS, A RESOLUTION TO BE ENTITLED.

**A RESOLUTION AUTHORIZING THE MAYOR TO PURCHASE A CERTAIN VEHICLE FOR THE CITY OF VAN BUREN PARKS DEPARTMENT, THROUGH THE STATE PURCHASE CONTRACT; AND FOR OTHER PURPOSES.**

WHEREAS, the City of Van Buren is in need of a certain vehicle for the maintenance of property within the City; and

WHEREAS, the City of Van Buren desires to purchase one (1) 2018 Chevrolet Colorado Crew Cab Truck for the price of \$23,524.80 plus delivery cost for the Parks Department as set forth in attachment "A" hereto; and

WHEREAS, the City is authorized to waive the expense and time of bidding by purchasing such vehicle through the state purchase contract, pursuant to ARK. CODE ANN. § 19-11- 249, and the City has decided that it is in its best interest to purchase the above listed vehicle via the 2018 Arkansas State Contract, Award No. SP-18-0049.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF VAN BUREN, ARKANSAS, THAT:**

SECTION 1: The Parks Department of the City of Van Buren, Arkansas is in need of the vehicle set forth above.

SECTION 2: Said Chevrolet Colorado Crew Cab Truck is to be purchased via the 2018 Arkansas State Contract, Award No. SP-18-0049 from Bale Chevrolet for the total sum of \$23,524.80 plus delivery cost from Capital Improvement Funds.

SECTION 4: The Mayor and City Clerk are hereby authorized by the City Council for the City of Van Buren to execute all documents, contracts, and agreements necessary to effectuate this action.

**IN WITNESS WHEREOF**, the City of Van Buren Arkansas, by its City Council, did pass, approve, and adopt, by a vote of \_\_\_\_ for and \_\_\_\_, against, the foregoing Resolution at its meeting held on the 25<sup>th</sup> day of June 2018.

\_\_\_\_\_  
Robert D. Freeman  
Mayor

**ATTESTED:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Phyllis Thomas  
City Clerk/Treasurer

\_\_\_\_\_  
Candice A. Settle  
City Attorney

**CITY OF VAN BUREN, ARKANSAS**

**RESOLUTION NO. \_\_\_ - \_\_\_ - 2018**

BE IT ENACTED BY THE CITY COUNCIL, FOR THE CITY OF VAN BUREN, ARKANSAS, A RESOLUTION TO BE ENTITLED:

**A RESOLUTION APPROVING THE FINAL PAYMENT FOR THE MIKE MEYER PARK DRAINAGE IMPROVEMENT PROJECT; AND FOR OTHER PURPOSES.**

WHEREAS, the City of Van Buren advertised for bids for the 2018 Mike Meyer Drainage Improvement Project; and

WHEREAS, the City Council approved Silco Construction, Inc. for the construction project by Resolution #2-1-2018; and

WHEREAS, the City desires to change the project, as set forth in the final payment, by increasing the contract amount by \$104.30.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF VAN BUREN, ARKANSAS, THAT:**

SECTION 1: The City of Van Buren, Arkansas accepts and approves the final payment of \$134,204.55 for the 2018 Mike Meyer Drainage Improvement Project to Silco Construction, Inc.

SECTION 2: The Mayor and City Clerk are hereby authorized by the City Council for the City of Van Buren to pay all expenses relating to the 2018 Mike Meyer Drainage Improvement Project and to execute all documents necessary to effectuate said changes.

**IN WITNESS WHEREOF**, the City of Van Buren, Arkansas, by its City Council, did pass, approve, and adopt, by a vote of \_\_\_ for and \_\_\_ against, the foregoing Resolution at its regular meeting held on the 25<sup>th</sup> day of June 2018.

\_\_\_\_\_  
Robert D. Freeman  
Mayor

**ATTESTED:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Phyllis Thomas  
City Clerk/Treasurer

\_\_\_\_\_  
Candice A. Settle  
City Attorney

**CITY OF VAN BUREN, ARKANSAS**

**RESOLUTION NO. \_\_\_ - \_\_\_ - 2018**

BE IT ENACTED BY THE CITY COUNCIL, FOR THE CITY OF VAN BUREN, ARKANSAS, A RESOLUTION TO BE ENTITLED:

**A RESOLUTION AUTHORIZING THE MAYOR TO PURCHASE CERTAIN REAL PROPERTY FOR PARKS AND TRAILS; AND FOR OTHER PURPOSES.**

WHEREAS, the City has determined that it desires to acquire, for the public good and benefit, certain real property located within the Van Buren city limits for parks and trails; and

WHEREAS, upon the City's best, information, knowledge, and belief the appraised value and the fair market value of said property is as listed below. The City, wishes to offer in good faith to purchase said property for the amount listed below plus the closing costs.

<u>Property Address</u>	<u>Legal Description</u>	<u>Appraised Value</u>	<u>Purchase Price</u>
TBD Durango Drive	Part of NW 1/4 SW1/4 Of Section 7 T-9-N, R-31-W, Van Buren, Arkansas.	\$125,000.00	\$120,000.00

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VAN BUREN, ARKANSAS, THAT:**

SECTION 1: The City Council hereby authorizes the Mayor to purchase the afore described real property for the amount listed above plus the closing costs utilizing Capital Improvement Funds.

SECTION 2: The Mayor is authorized and directed to execute such documents and instruments as may be necessary to proceed with and finalize the purchase of said property, and the City Clerk is hereby authorized and directed to attest same.

**IN WITNESS WHEREOF**, the City of Van Buren, Arkansas, by its City Council, did pass, approve, and adopt, by a vote of \_\_\_ for and \_\_\_ against, the foregoing Resolution at its meeting held on the 25<sup>th</sup> of June 2018.

\_\_\_\_\_  
Robert D. Freeman  
Mayor

**ATTESTED:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Phyllis Thomas  
City Clerk/Treasurer

\_\_\_\_\_  
Candice A. Settle  
City Attorney

CITY OF VAN BUREN, ARKANSAS

ORDINANCE NO. \_\_\_\_ - 2018

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF VAN BUREN, ARKANSAS,  
AN ORDINANCE TO BE ENTITLED:

**AN ORDINANCE ALLOCATING AND APPROPRIATING INSURANCE PROCEEDS FOR REPAIRS TO THE VAN BUREN MUNICIPAL UTILITIES FACILITIES; AUTHORIZING THE VAN BUREN MUNICIPAL UTILITIES TO PAY FOR ROOF REPAIRS; WAIVING BIDDING REQUIREMENTS; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES.**

- WHEREAS, Van Buren Municipal Utilities suffered roof damages due to weather; and
- WHEREAS, bids were sought with local contractors for repairs subject to approval by the Van Buren Municipal Utilities Property Insurance Provider; and
- WHEREAS, it would be impracticable and unfeasible to further bid these improvements for the roof repairs without exposing this building to substantial water damages; and
- WHEREAS, Section 14-58-303 of the Arkansas Code Annotated provides that “The governing body, by Ordinance, may waive the requirements of competitive bidding in exceptional situations where such procedure is deemed not feasible or practical.”

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF VAN BUREN, ARKANSAS, THAT:**

- SECTION 1: The City Council hereby waives the requirements of competitive bidding for the roof repairs to Van Buren Municipal Utilities facilities as such a procedure is not deemed to be feasible or practical under the circumstances.
- SECTION 2: The Van Buren Municipal Utilities are hereby authorized to enter into a contract with Dale Crampton Company for the roof repairs to Van Buren Municipal Utilities facilities as approved by their insurance provider in the amount of \$238,762.52.
- SECTION 3: The repairs hereto are deemed and found to be necessary for the immediate preservation of health, safety and welfare of the city and as such an emergency is hereby declared, and this Ordinance shall take effect and be in full force upon and after its passage and approval.

IN WITNESS WHEREOF, the City of Van Buren, Arkansas, by its City Council, did pass, approve, and adopt, by a vote of \_\_\_\_ for and \_\_\_\_ against, the foregoing Ordinance at its meeting held on the 25<sup>th</sup> day of June 2018.

\_\_\_\_\_  
Robert D. Freeman  
Mayor

**ATTESTED:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Phyllis Thomas  
City Clerk/Treasurer

\_\_\_\_\_  
Candice A. Settle  
City Attorney